

## **GUIDELINES AD HOC COMMITTEE REPORT**

July 15, 2015

The Ad Hoc Guidelines Committee wants to thank the entire A.S.I.S. Board for mindfully and diligently contributing to what we believe is the complete and final Guidelines Draft. Their feedback and contributions were instrumental in moving the process forward.

We will be presenting this draft to you, the ISR's, for your review, feedback and final approval at the October quarterly. A copy of this draft and the 2010 Guidelines is currently available on the A.S.I.S. website under the ASIS Board Information tab.

### **KBDM FACTS**

#### **OUR CHARGE:**

1. Review old guidelines.
2. Update page numbers referenced.
3. Add referenced Tradition/Concept where helpful.
4. Update language and phrase changes as per WSO.
5. Make appropriate clarifications and changes.

#### **CONSIDERATIONS:**

We worked with the 2010 guidelines and, with special thanks to René's written notes, carefully considered all appropriate alterations recommended the previous guidelines committee.

Each A.S.I.S. Board member was asked to contribute to the description of their position. Keeping principles above personalities, we believe it matters not who currently holds the position, rather, what is an appropriate description of the position (this made with the new, incoming and potential board member in mind). We were mindful to include an accurate description so anyone considering a position would be aware of what it actually entailed.

We were also mindful to not dictate "how" the position should be fulfilled and only include "what" responsibilities are entailed.

## **THE PROCESS:**

1. The ASIS Board creates an Ad Hoc Guidelines Committee.
2. The Guidelines Committee reviews and revises the existing 2010 version.
3. The Guidelines Committee presents the revised guidelines draft to the ASIS Board.
4. The Board then decides to adopt the draft or to send them back to committee for additional revisions.
5. The Board approves the draft.
6. The guidelines draft is presented at the quarterly for review by the ISR's.
7. The ISR's vote to approve or reject the draft at the following quarterly.
8. When approved the draft becomes the updated and completed ASIS Guidelines.

## **TIMELINE:**

1. The ASIS Board creates an AdHoc Guidelines Committee on October 15, 2014
2. AD-HOC COMMITTEE MEETINGSTO REVIEW/REVISE:  
October 29, 2014  
November 20, 2014  
December 2, 2014  
December 11, 2014  
January 19, 2015  
March 24, 2015  
April 1, 2015  
July 1, 2015
3. CALL FOR COMMENTS ON REVISED DRAFT(S):  
12/15/14  
1/16/15  
2/11/15  
3/08/15  
4/9/15  
6/12/15  
7/6/15
4. ASIS BOARD DISCUSSION/VOTES  
11/19/14  
12/17/14  
1/21/15

2/18/15

3/18/15 - April 1, 2015 comment cutoff date.

4/9/15

5/20/15

6/17/15

5. GUIDELINES DRAFT POSTED ON THE WEBSITE

6. 7/15/15 – ISR UPDATE

We look forward to your (the ISR's) participation in the process. Please direct any questions and/or concerns to the Ad Hoc Guidelines Committee members – Janet H., Sarah L. & Pat G.. Our email addresses are listed under the Contact Us tab on the Al-Anon Suffolk Information Service Website, [al-anon-suffolk-ny.org/](http://al-anon-suffolk-ny.org/)

Respectfully submitted,  
The Ad Hoc Guidelines Committee